This report will be available to proof starting**in the morning on Monday, November 15 through 2 p.m. on Thursday, November 18,** but please make a calendar appointment in the**team room (you’ll see it in Gmail)**to reserve time to proof. It's important for version control for everyone to work from the same document, so more than one person should not be proofing at the same time. Please “lock” the document when you edit and unlock when you are done to prevent overlap.

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**Carolyn:** TOC/Overall formatting

**Breshay:** Staff, commission lists  
**Caroline**: Intro/key points

**Sabrina**: Footnotes on Ex 1-25, check asterisks and † on Ex 2 against Excel version

**Drew**: Footnotes on Ex 26-46 check asterisks and † on Ex 39-46 against Excel version

**Martha**: style, formatting, and footnotes on survey and eligibility tables: Ex 2, 35, 36, 37, 39-46.

**Kirstin**: Section 1: Exhibits 1-6; Section 2: Exhibits 7-13

**Linn**: Section 3, Exhibits 26-30 Section 4: 31-34, 38

**Aaron**: Section 3: Exhibits 14-25/Technical appendix

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Thank you again. If you have questions, I’ll do my best to answer them!