

MACPAC Timesheet

Employee

Caroline Broder

Pay Period End Date (PPE)

12/14/2024

Click in blue box and use drop down menu to fill in PPE date here.

| Week 1 | 12/1/2024 | 12/2/2024 | 12/3/2024 | 12/4/2024 | 12/5/2024 | 12/6/2024 | 12/7/2024 | |
|-------------------------------------|-----------|-----------|------------|------------|------------|------------|------------|-------|
| | Sun | Mon | Tues | Wed | Thurs | Fri | Sat | Total |
| Regular hours worked | | 8 | 8 | 8 | 8 | 8 | | 40 |
| Federal holiday | | | | | | | | 0 |
| Annual leave | | | | | | | | 0 |
| Sick leave | | | | | | | | 0 |
| Bereavement leave | | | | | | | | 0 |
| Jury duty | | | | | | | | 0 |
| Parental leave | | | | | | | | 0 |
| Other Paid Absence/Admin leave | | | | | | | | 0 |
| Comp time earned (non-exempt empls) | | | | | | | | 0 |
| Comp time used (non-exempt empls) | | | | | | | | 0 |
| Leave without pay | | | | | | | | 0 |
| Total payable hours | | 8 | 8 | 8 | 8 | 8 | | 40 |
| Week 2 | 12/8/2024 | 12/9/2024 | 12/10/2024 | 12/11/2024 | 12/12/2024 | 12/13/2024 | 12/14/2024 | |
| | Sun | Mon | Tues | Wed | Thurs | Fri | Sat (PPE) | Total |
| Regular hours worked | | 8 | 8 | 8 | 8 | 6 | | 38 |
| Federal holiday | | | | | | | | 0 |
| Annual leave | | | | | | | | 0 |
| Sick leave | | | | | | | | 0 |
| Bereavement leave | | | | | | | | 0 |
| Jury duty | | | | | | | | 0 |
| Parental leave | | | | | | | | 0 |
| Other Paid Absence/Admin leave | | | | | | 2 | | 2 |
| Comp time earned (non-exempt empls) | | | | | | | | 0 |
| Comp time used (non-exempt empls) | | | | | | | | 0 |
| Leave without pay | | | | | | | | 0 |
| Total payable hours | | 8 | 8 | 8 | 8 | 8 | | 40 |
| Pay Period Totals | | 16 | 16 | 16 | 16 | 16 | | 80 |

Employee Signature

Print and sign or convert to PDF and insert electronic signature.

Caroline Broder

12-9-24

Date

Approved by

Supervisor signs timesheet and any attached leave requests for this pay period.

Supervisor Signature

Date