

MACPAC Timesheet

Employee

Caroline Broder

Pay Period End Date (PPE)

11/16/2024

Click in blue box and use drop down menu to fill in PPE date here.

Week 1	11/3/2024	11/4/2024	11/5/2024	11/6/2024	11/7/2024	11/8/2024	11/9/2024	
	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
Regular hours worked		8			8	8		24
Federal holiday								0
Annual leave			8	8				16
Sick leave								0
Bereavement leave								0
Jury duty								0
Parental leave								0
Other Paid Absence/Admin leave								0
Comp time earned (non-exempt empls)								0
Comp time used (non-exempt empls)								0
Leave without pay								0
Total payable hours		8	8	8	8	8		40
Week 2	11/10/2024	11/11/2024	11/12/2024	11/13/2024	11/14/2024	11/15/2024	11/16/2024	
	Sun	Mon	Tues	Wed	Thurs	Fri	Sat (PPE)	Total
Regular hours worked			8		8	8		24
Federal holiday		8						8
Annual leave								0
Sick leave				8				8
Bereavement leave								0
Jury duty								0
Parental leave								0
Other Paid Absence/Admin leave								0
Comp time earned (non-exempt empls)								0
Comp time used (non-exempt empls)								0
Leave without pay								0
Total payable hours		8	8	8	8	8		40
Pay Period Totals		16	16	16	16	16		80

Employee Signature

Print and sign or convert to PDF and insert electronic signature.

Caroline Broder

11-12-24

Date

Approved by

Supervisor signs timesheet and any attached leave requests for this pay period.

Supervisor Signature

Date