

MACPAC Timesheet

Employee

Melanie Raible

Pay Period End Date (PPE)

12/28/2024

Click in blue box and use drop down menu to fill in PPE date here.

Week 1	12/15/2024	12/16/2024	12/17/2024	12/18/2024	12/19/2024	12/20/2024	12/21/2024	
	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
Regular hours worked		8	8	8	8	8		40
Federal holiday								0
Annual leave								0
Sick leave								0
Bereavement leave								0
Jury duty								0
Parental leave								0
Other Paid Absence/Admin leave								0
Comp time earned (non-exempt empls)								0
Comp time used (non-exempt empls)								0
Leave without pay								0
Total payable hours		8	8	8	8	8		40
Week 2	12/22/2024	12/23/2024	12/24/2024	12/25/2024	12/26/2024	12/27/2024	12/28/2024	
	Sun	Mon	Tues	Wed	Thurs	Fri	Sat (PPE)	Total
Regular hours worked		8	5	0		8		21
Federal holiday				8				8
Annual leave			3		8			11
Sick leave								0
Bereavement leave								0
Jury duty								0
Parental leave								0
Other Paid Absence/Admin leave								0
Comp time earned (non-exempt empls)								0
Comp time used (non-exempt empls)								0
Leave without pay								0
Total payable hours		8	8	8	8	8		40
Pay Period Totals		16	16	16	16	16		80

Employee Signature

Print and sign or convert to PDF and insert electronic signature.

Melanie Raible

12/16/2024

Date

Approved by

Supervisor signs timesheet and any attached leave requests for this pay period.

Caroline Broder

12-16-24

Supervisor Signature

Date