

MACPAC Timesheet

Employee

Melanie Raible

Pay Period End Date (PPE)

12/28/2024

Click in blue box and use drop down menu to fill in PPE date here.

| Week 1 | 12/15/2024 | 12/16/2024 | 12/17/2024 | 12/18/2024 | 12/19/2024 | 12/20/2024 | 12/21/2024 | |
|-------------------------------------|------------|------------|------------|------------|------------|------------|------------|-------|
| | Sun | Mon | Tues | Wed | Thurs | Fri | Sat | Total |
| Regular hours worked | | 8 | 8 | 8 | 8 | 8 | | 40 |
| Federal holiday | | | | | | | | 0 |
| Annual leave | | | | | | | | 0 |
| Sick leave | | | | | | | | 0 |
| Bereavement leave | | | | | | | | 0 |
| Jury duty | | | | | | | | 0 |
| Parental leave | | | | | | | | 0 |
| Other Paid Absence/Admin leave | | | | | | | | 0 |
| Comp time earned (non-exempt empls) | | | | | | | | 0 |
| Comp time used (non-exempt empls) | | | | | | | | 0 |
| Leave without pay | | | | | | | | 0 |
| Total payable hours | | 8 | 8 | 8 | 8 | 8 | | 40 |
| Week 2 | 12/22/2024 | 12/23/2024 | 12/24/2024 | 12/25/2024 | 12/26/2024 | 12/27/2024 | 12/28/2024 | |
| | Sun | Mon | Tues | Wed | Thurs | Fri | Sat (PPE) | Total |
| Regular hours worked | | 8 | 5 | 0 | | 8 | | 21 |
| Federal holiday | | | | 8 | | | | 8 |
| Annual leave | | | 3 | | 8 | | | 11 |
| Sick leave | | | | | | | | 0 |
| Bereavement leave | | | | | | | | 0 |
| Jury duty | | | | | | | | 0 |
| Parental leave | | | | | | | | 0 |
| Other Paid Absence/Admin leave | | | | | | | | 0 |
| Comp time earned (non-exempt empls) | | | | | | | | 0 |
| Comp time used (non-exempt empls) | | | | | | | | 0 |
| Leave without pay | | | | | | | | 0 |
| Total payable hours | | 8 | 8 | 8 | 8 | 8 | | 40 |
| Pay Period Totals | | 16 | 16 | 16 | 16 | 16 | | 80 |

Employee Signature

Print and sign or convert to PDF and insert electronic signature.

Melanie Raible

12/16/2024

Date

Approved by

Supervisor signs timesheet and any attached leave requests for this pay period.

Caroline Broder

12-16-24

Supervisor Signature

Date